

**STATUTE RELATING TO ADMISSION AND EXCLUSION OF  
COLLEGES OTHER THAN THOSE MANAGED AND  
MAINTAINED BY THE UNIVERSITY**

Dated 07.01.2016

1. Admission of institutions- Subject to the provisions of the Act, educational institutions within the territorial jurisdiction of the University, may be admitted as colleges in one, or more of the faculties of the University.
2. Application for admission- An application for admission of an educational institutions as a colleges shall be-
  - (a) made by an officer authorised by Govt. for the purpose in the case of an institution owned and maintained by Government and by the Governing Body, or Managing Committee in the case of any other institution;
  - (b) countersigned by two members of the Senate;
  - (c) addressed through the Registrar to the Syndicate;
  - (d) submitted not later than 15<sup>th</sup> September in the case of an educational institution seeking admission for the first time or for extension, or continuation of admission of an admitted college, of the year preceding the academic session from which such admission is sought.
3. Contents of application- (1) An application for the admission of an educational institution as a college shall state the course of instruction which it is proposed that the institution will undertake, and the standard up to which it is proposed to teach in each such course as shown in a timetable of work attached and shall contain sufficient information to satisfy the Syndicate.
  - (a) that there is genuine need of such a college in the locality, and whether the admission of the college would adversely affect the existence of an already admitted College nearby;
  - (b) that the college shall be under the management of a regularly constituted Governing Body;
  - (c) the College shall abide by the Acts, Statutes, Ordinances, Regulations and Rules made by the University from time to time;
  - (d) the College shall not start intermediate classes in the premises of the college;
  - (e) that no student has been, or shall be admitted to the institution, or in the subjects for the admission of which the application is being made, unless the admission prayed for has been granted by the University;
  - (f) that the undisputed ownership and possession of land measuring not less than 2 acres if it is located in metropolitan cities, and 5 acres if it is located in other areas;
  - (g) that the college shall satisfy the University that adequate financial provision is available for running the college for at least three years without any aid from any external source. In particular, it shall produce evidence of creating and maintaining a Corpus Fund permanently in the name of the college by way of irrevocable Government Securities of Rs. 15 lakh per programme. If the college

proposes to conduct programme only in Arts, Science and Commerce, Rs. 35 lacs per programme or as prescribed by the relevant Syndicate / Senate. If it proposes to offer professional programmes or FDRs for like amounts jointly held by the college and the University for a minimum lock in period of three years. The interest accrued out of it may be utilized by the college with the prior permission of the University for strengthening its facilities.

- (h) that there shall be a library with at least 1000 books, or 100 books in different titles on each subject, whichever is more, of the proposed programmes to include both text books and reference books, besides two journals per subject, along with a book bank facility for students belonging to the Scheduled Castes, Scheduled Tribes and such other sections as may be specified by the University from time to time.
- (i) That there shall be appropriate furniture for lecture / seminar rooms, laboratories, library, faculty rooms, rooms for administrative staff including the Principal, multi-purpose complex / auditorium, common rooms and hostel rooms and for other facilities.
- (j) that there is in the buildings of the institution a sufficient number of class rooms for lectures, tutorials and practicals and that the floor space and cubic space in each class room are adequate;
- (k) that the institution has or shall have within such time as the Syndicate may fix, suitable playground of its own for football, other outdoor games and / sports;
- (l) that adequate provision has been made, in conformity with the Statutes and Ordinances, for the residence of the students, not residing with their parents, or guardians, in suitable hostels and that the institution owns and possesses one or more buildings of its own to provide for a least 20% of its students and that in case the hostel buildings are not ready, the institution has a Hostel Building, Reserve Fund which is deemed to be sufficient by the Syndicate for putting up such building within such time as may be fixed by the Syndicate; and that the institution has at its disposal a building, or buildings to be approved by the Syndicate, for residence for students till the construction of its own hostel building is complete:

Provided that in case of colleges for women provision for more housing facilities for teachers and students may be insisted upon by the Syndicate:

Provided further that colleges for women shall be located as close to the city as possible from the security point of view and the land acquired for the colleges should be in one plot;

- (m) that suitable provision shall be made for the general supervision and physical welfare of the students;
- (n) that due provision will be made for the residence of the Principal of the institution in its compound and of at least 20 percent of the members of the teaching staff in or near building of the institution or

in the place provided for the residence of the students, within such time as may be fixed by the Syndicate;

- (o) that the institution has a Reserve Fund deposited with the University, besides the college and hostel building, library and laboratory funds to be disbursed only after obtaining the previous sanction of the Syndicate, the following amounts;
  - (i) Rupees two lacs and fifty thousand for admission to the Bachelor standard in one Faculty (Humanities & Social Sciences to be counted as one);
  - (ii) an additional sum of Rupees one lac and fifty thousand for admission in each additional (Faculty of Humanities and Social Sciences to be counted as one), Science, or Commerce or any other faculty;
- (p) that the institution has sufficient financial resources and fund for meeting recurring expenditure on library, laboratories, furniture, repairs to buildings and the maintenance of the colleges as whole for at least five years.
  - (i) that the fees, if any, payable by the students shall be fixed in accordance with the provisions of the Ordinances.
  - (ii) an institution applying for imparting education in Pharmacy or in any other branch of learning except Physical Education for which the separate statues are to be framed, shall provide adequate building space, floor area laboratory equipments etc. and staff as may be laid down by the Syndicate from time to time.
  - (iii) the institution applying for admission shall pay along with the application. In the case of an application seeking admission to any faculty for the first time, and inspection fee of Rs. 1,000/- and in case of an application for admission to any new subject or for extension for admission a fee of Rs. 500/-. The fees so paid shall not be refunded.

4. The Institution shall also send along with the application certified copies of all Trust deeds or Title deeds executed in favour of, or for the benefit of the institution along with a non-encumbrance certificate from the Registry Office in respect of the land / building acquired for / owned by the institution and up to date land revenue receipts relating thereto. An affidavit duly sworn in a court of Law shall also be required to be submitted by the sponsors / Managing Committee / Governing Body of the institution in respect of the fulfillment of the condition prescribed in Art. 3 of this Chapter and also indicating that the funds reserved for Building, Library & Laboratories shall not be withdrawn and spent on any other purpose.

- (i) On receipt of an application for admission the Syndicate if it is satisfied on the basis of the materials supplied in the application, or otherwise that the college proposed to be established has nearly fulfilled, or is likely to fulfill all the conditions required by the law of

the University and is likely to be run efficiently, shall cause a local enquiry to be made as regards the matters specified in Article 3 of this Chapter by such persons as may be authorized in this behalf, or it may, if not so satisfied, reject the application mentioning the reasons thereof.

- (ii) On the completion of such enquiry, or any further enquires which may be considered necessary, the Syndicate shall forward a copy of its resolution to the Academic Council for suggestions concerning the academic aspects and shall. On receipt
5. On receipt of the recommendation of the Syndicate the Senate may allow the application, with our without modification, either on a permanent basis or provisionally for a limited period, or reject it. If the application, or any part thereof is rejected the grounds of such rejection shall be stated.
6. Procedure for granting Permanent Affiliation:
  - (i) A college which wishes to get permanent affiliation shall apply to the University any time after completing five years of temporary affiliation in the proforma along with the prescribed fee in the form of Demand Draft drawn in favour of the Registrar of the University.
  - (ii) The procedure for according permanent affiliation shall be the same as for granting temporary affiliation given in the Regulations.
  - (iii) If the University decides not to grant permanent affiliation to the college for reasons to be recorded in writing of its failure to meet the conditions / requirements for getting such affiliation, the college may apply again if it fulfills the conditions / requirements subsequently, but not earlier than six months from the date of rejection of its earlier application.
7. Eligibility to apply for addition of new programmes of study:
  - (i) Any proposal for adding new programmes shall be considered by the University only after ensuring equitable distribution of facilities for Higher Education, having due regard, in particular to the needs of the unserved, underdeveloped, rural, hilly, tribal and backward areas within its jurisdiction.
  - (ii) Any proposal for raising the existing under-graduate college to post-graduate studies level shall be considered by the University only after satisfactory completion of two years of the under-graduate programme and the proposed buildings, qualified faculty and other infrastructure facilities are fully created as per the Regulations.
  - (iii) Each application for addition of a new programme or for upgrading the existing programme to post graduate level shall be accompanied by the prescribed fee in the form of Demand Drafts drawn in favour of the Registrar of the University.
  - (iv) The procedure for according temporary affiliation to additional programme of study or for upgrading the existing programmes in the college shall be the same as prescribed under the Regulations for temporary affiliation.

8. Withdrawal of application- An application for admission may be withdrawn at any time before an order has been passed on the application.
9. Exclusion of Colleges from privileges- An admitted college may, at any time, on the motion of the Syndicate, be deprived by the Senate, in whole or in part, of the privileges granted to it under Statues of this chapter, if the conditions of admission are not fulfilled or observed, or for gross mismanagement of it or for any other reason the Syndicate is of opinion that the college should be deprived of such privileges either in whole or in part.
10. Action by the Syndicate on motion for exclusion-
  - (i) The Syndicate shall, before bringing any such proposal before the Senate under Article 10 of this Chapter, send a copy of it, stating the grounds and reasons for the same, to the Secretary of the Governing Body of the College concerned or the Officer of the Government authorised to apply for admission in case of Government colleges, together with an intimation that any representation in writing on behalf of the college submitted within the period to be specified in such intimation will be considered by the Syndicate.

Provided that the Syndicate may, from time to time, extend the period so specified not exceeding three months in all.
  - (ii) On receipt of the representation of the college concerned, or if no such representation of the college is received on the expiration of the period of any extension thereof allowed under sub-clause (1), the Syndicate may order such inspection or enquiry under sub-clause (1), the Syndicate may order such inspection or enquiry to be made as it considers necessary.
  - (iii) After consideration of the representation, if any, the college concerned, and the results of such inspection or enquiry, if any, the Syndicate may drop the proposal or place before the next meeting of the Senate their recommendations together with all connected papers.
11. Decision by the Senate- On receipt of the recommendation of the Syndicate the Senate shall decide whether to accept the recommendations with our without modifications, or to reject the same. If the Senate accepts the recommendations with or without modification, the college shall be deprived of such of its privileges from the ensuing session or from such date as the Senate may specify. When a decision is made depriving a college, whether in whole or in part, of its privileges, the grounds of such decisions shall be stated. The decision of the Senate shall be communicated to the College concerned.
12. Suspension of instruction and lapse of privileges- It shall be open to a college, after obtaining the previous approval of the Syndicate to suspend instruction from the beginning of an academic year in any subject or subjects or courses of study in which the colleges is admitted, for want of students, or one any other grounds. The classes in the subject or subjects suspended shall not be restored without obtaining the previous sanction of

the Syndicate, and if the work is not resumed at the end of a period of four years the admission previously granted shall be regarded as having lapsed.

13. Non-opening of classes and lapse of privileges- if for any reason, a college is unable to open classes and impart instruction in any of the subjects in which the college is admitted, for a period of three years, the admission previously given in such subjects shall be regarded as having lapsed.
14. (1) An Evening College may be started for the benefit of office employees and other wages earners at such places as may be defined by the Syndicate.  
(2) The provisions of the above articles regarding grant of affiliation may be relaxed in the following matters in the case of the Evening College-
  - a) The security deposit may be reduced up to 50%.
  - b) An Evening College may be allowed to function in the buildings of an existing college of a Secondary School or any other suitable building.
  - c) An Evening College should be given affiliation in a subject requiring attendance at practical classes only if it arranges for the use of the laboratory of the institution in which it is functioning, provided that adequate requisite facilities exist.
  - d) No additional provision for library need to be made if the institution in which the college is functioning has a suitable library, the use of which is permitted to the staff and students of the Evening College.
  - e) An Evening College may be allowed to have part-time teachers including retired hands, provided they are otherwise qualified.
15. The University shall fix the maximum number of students to be admitted in each class of each college depending upon the facilities available in the college. The number of seats in the Honours class of a subject in which no practical course is prescribed shall not ordinarily exceed 75 and in a subject having a practical course the number of seats in the Honours class shall not exceed 32.

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